

USA PHONE SYSTEM: USA CONFERENCE CONFERENCE ID

FOI

THE AREA NUMBER AS THE MAIN DEPARTMENT PHONE NUMBER ASSOCIATED WITH THE CONFERENCE ID IS NOT TIED TO ANY PARTICULAR PHONE. YOU MAY USE ANY PHONE YOU WANT TO JOIN ANY CONFERENCE.

You will have all conference participants call one of the following numbers:

6-1789 for ALL USA system phones, regardless of who will be on the conference call. *This includes all of the Hospitals.*

(251) 461-1789 for all non-USA system phones.

Toll-Free access is not available by default. Contact Telecom if you need a toll-free conference.

Currently there are no charges for this service but we reserve the right to start charging for costs incurred at a future date.

Callers will be prompted for the Conference ID. After entering the Conference ID, press the # key. The first caller to the conference will be on soft hold with a music background until the second caller comes online. The music will stop and a soft {beep} will be heard for each new party joining the conference. Callers will be asked for their name to announce to the conference participants. This feature can be disabled upon request.

Any phone can be used with your Conference ID, on or off Campus. Additional members can join in and leave at any time. The conference call system is available all day every day. **You do not need to schedule a time with Telecom.** Just be sure everyone who is going to be involved in the call knows the telephone number. Confidential to [1T]T3 1a41 (d)-Td()Tj-07T-9.3 (b)3